



TORRANCE POLICE DEPARTMENT is hiring for

Forensic Supervisor

\$77,875- \$94,660 Annually



The Torrance Police Department is looking for a motivated professional to lead a team of six civilian specialists in the Forensic Unit. The lab has undergone a major renovation over the last year and features state-of-the art technology. Under the direction of a Police Lieutenant, the Forensics Supervisor plans, directs and supervises the operations of Forensics section; performs the full range of complex and technical crime scene investigation duties to include testifying as an expert witness in the presentation of courtroom evidence; and performs related work.

Minimum Qualifications

Any combination of education/experience that would be equivalent to:

Bachelor's degree in criminalistics, police science, or a related field; and three years paid experience as a Forensic Identification Specialist or the equivalent at an accredited forensic laboratory, or law enforcement agency, participating in site investigations and laboratory analysis including two years working in a lead or supervisory capacity.

Ideal Candidate

(In addition to the minimum qualifications)

The ideal candidate will:

- Possess professional knowledge of and skills in current specialized techniques in the processing and documentation of crime scenes.
- Be knowledgeable of and skilled in recognition, search techniques, collection and documentation of latent prints from physical evidence.
- Be knowledgeable of and skilled in automated systems and chemical methods used to identify and compare latent fingerprints to partial and distorted friction skin evidence as well as known friction skin exemplars.
- Be knowledgeable of and skilled in entering and comparing latent fingerprints in the automated AFIS system.
- Have ability to testify as an expert in court.
- Possess supervisory, leadership and team building skills appropriate to creating a highly functioning Team and Lab.
- Creates and implements training to further enhance staff operational abilities.
- Have high professional standards and is able to instill the same in subordinate staff.

How to Apply

Interested candidates must submit an online-only application and supplemental application at www.TorranceCA.Gov/523.htm#.

The application filing period begins **Friday April 11, 2014 at 7:30 a.m.** and closes **Thursday May 1, 2014 at 5:30 p.m.** Only those candidates who are best qualified will be invited to participate in the examination. This will consist of the following:

Written Exam—weighted 40 % and Oral Exam - weighted 60%

Please visit our webpage under Recruitment Status for updates and current information.

Benefits

- ♦ Paid vacation and sick leave
- ♦ Excellent Health, Dental & Vision plans, and Life Insurance
- ♦ Tuition Reimbursement Program
- ♦ Thirteen paid holidays
- ♦ Interest-free computer loan program
- ♦ Flexible spending which provides tax-free options for medical, dental and child care expenses
- ♦ Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS). Employees hired after January 1, 2013, that are new to CalPERS, or are returning members with a break in service greater than six months, will be enrolled in the formula 2% at 62 retirement plan which is funded through contribution from both employer and employee. Employee contributes 7% on a pre-tax basis
- ♦ Deferred Compensation Plan
- ♦ Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare

For more information regarding our Employee Benefits, please visit <http://cotttest.webs.com/>.

*Applicants with disabilities who require special testing arrangements **must** contact Human Resources **prior** to the final filing date.*

As a condition of employment, candidates must pass a background check and pre-employment medical examination.

The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.



City of Torrance Jobs
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14027409 KF

**CITY OF TORRANCE
FORENSIC SUPERVISOR
SUPPLEMENTAL QUESTIONNAIRE
(Job Code 14027409)**

Please provide a response, not to exceed one page each, to the following. Please indicate the question number you are responding to and include your name on each page of response text.

- 1) This position requires the equivalent to three (3) years of professional experience – two (2) years of which are in a lead/supervisory capacity. Please describe your Forensic Identification Specialist experience, highlighting the following areas of Forensic Science and clearly indicating whether such experience is in a lead/supervisory capacity (e.g. *I have 5 years of experience processing major crime scenes with the City of Torrance Police Department, three years as the team lead/supervisor of four Forensic Identification Specialists....*).
 - Processing and documentation of crime scenes as it relates to the collection of physical evidence that includes, but is not limited to fingerprint and/or biological evidence.
 - Recognition, search techniques, collection and documentation of latent prints from physical evidence.
 - Chemical methods used to identify and compare latent fingerprints to partial and distorted friction skin evidence as well as known friction skin exemplars.
 - Entering and comparing latent fingerprints in the automated CAL-ID system.
 - Testifying as an expert in court as it pertains to the above duties and responsibilities.
- 2) Please provide detail of your experience as it relates to performing administrative tasks such as staff scheduling, purchasing and budget/funds administration.
- 3) Please provide details of your experience with regard to liaison activities with other law enforcement organizations, including the courts.
- 4) Please indicate your level of experience with policy/program development and administration, including employee training.
- 5) Please indicate your experience in monitoring and assessing employee performance.
- 6) The City of Torrance Police Department is reviewing and reorganizing its Crime Lab. This includes review of work space, equipment and operations. What education and experience do you have that would assist the Department with this task?
- 7) Please detail your qualifications/experience with regard to ISO (International Standardization Organization) Accreditation.
- 8) Please indicate your knowledge of, and experience in, the preparation of operational manuals.

I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that this information is subject to verification with my former employers, and that misrepresentation may cause me to forfeit all opportunities to be considered for employment with the City of Torrance.